

Dated 01.05.2020

**Circular No. RDPS/05/2020-21
(For Parents of Students of Class Pre-Primary to VIII)**

Dear Parent(s)

The school vide its circular/mail dated 23.04.2020, requested you to make payment of monthly tuition fee for the month of April, 2020. In response to the above mail, majority of parents have already made the above said payment. The school conveys its sincere thanks to those parents who have cooperated with the school and helped at the time of its financial hardship by making timely payment.

Those parents who have not yet made the payment are once again requested to make the payment on priority basis. These parents are also intimated that the fee bill towards tuition fee for the month of May, 2020 will be sent shortly. Also, the amount towards Development Fee, Annual Charges and other charges will be payable on completion of lockdown period. On account of above, the payments to be made will be accumulated and there will be financial burden on such parents.

Hence, the cooperation from the parents (who have not yet paid the monthly tuition fee for the month of April, 2020) is solicited for making early payment for the month of April, 2020 and timely payment of subsequent monthly fee instalments.

With regards

**(Dr Praveen Gupta)
Principal
RDPS, Rohini, Delhi**